



Event Management Systems
Schedule Clarity

Schedule Clarity for Your Facility



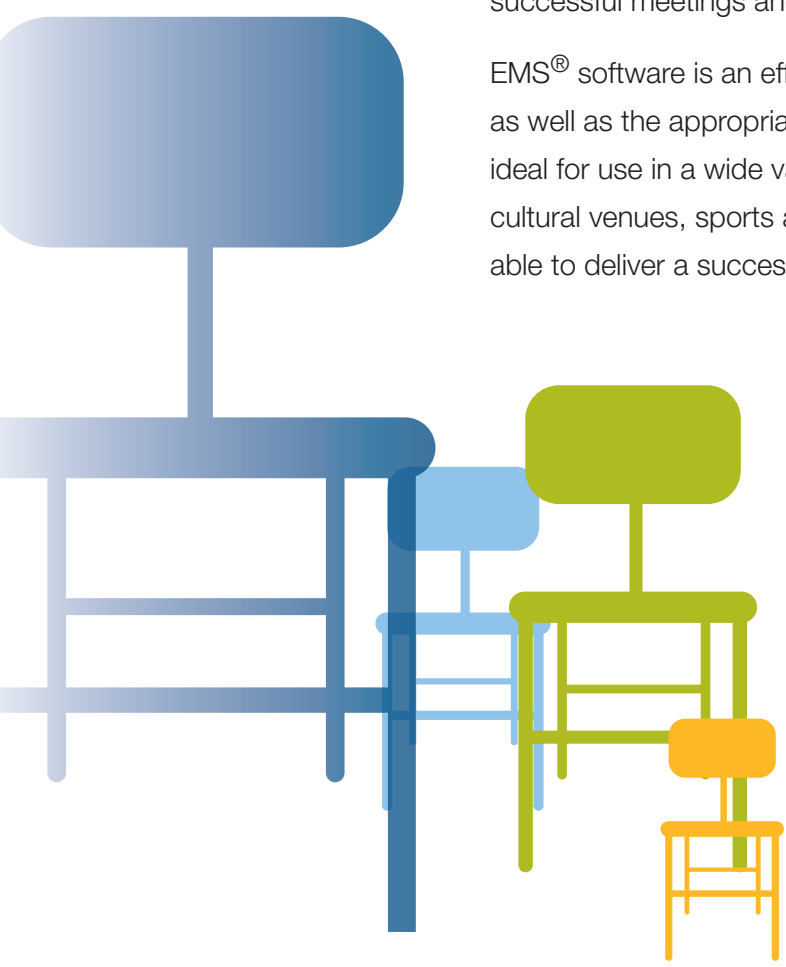
Facility and
Resource
Scheduling

Community
Calendaring

Shared Workplace
Management
(Hoteling)

Effective Utilization of Resources – rooms, equipment and people – is the key to successful meetings and events.

EMS[®] software is an efficient, easy-to-use tool for securing the appropriate venue, as well as the appropriate resources and services. The software's flexibility makes it ideal for use in a wide variety of facility types including convention centers, civic and cultural venues, sports arenas and government sites. EMS ensures that you will be able to deliver a successful event every time.



“EMS software is essential for any venue large or small. The software is easy to learn and use and it gives the event scheduler the ability to organize all aspects of managing meeting room space including personnel, catering and resources to run a professional operation.”

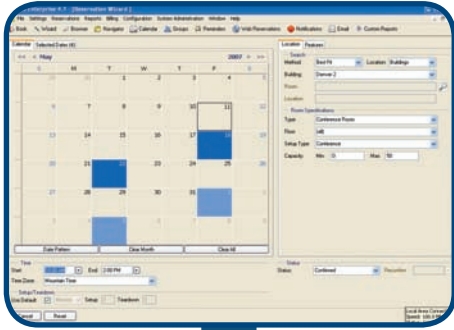
Bonnie C., Events Coordinator

EMS Features and Benefits

- ➔ The most comprehensive and customizable software available - with the least amount of implementation time
- ➔ Centralized source of event information, accessible online or via your intranet 24 hours a day
- ➔ Easy to learn, intuitive interface and event search functions
- ➔ Consistently praised by our customers as the most responsive software company they have ever worked with
- ➔ Plan-a-Meeting module integrates with Microsoft Outlook[®] / Exchange or Lotus Notes[®] / Domino[®] for centralized booking of attendees, rooms and meeting services
- ➔ Supports any number of separate calendars for various departments with automatic notification of new or changed events
- ➔ Quick-reference operational, utilization and revenue reporting
- ➔ One-stop scheduling source for rooms, A/V equipment, catering, personnel and other user-defined resources
- ➔ Simplified management of internal charge-backs and invoicing
- ➔ Integrated authentication options facilitate single sign-on and automate account management
- ➔ Simple installation and deployment keeps your time and financial investment to a minimum
- ➔ RSS feeds to convey real-time information to other websites or RSS readers

Complete Solution

Facility and Resource Scheduling



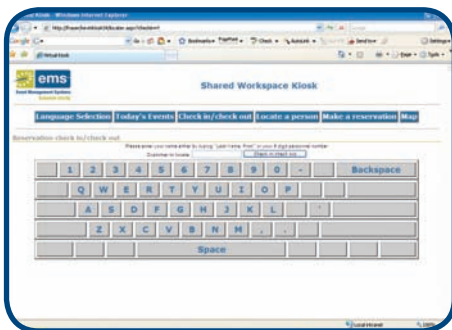
While there are many “scheduling systems” in use today, few of them were designed specifically for facilities such as yours. Fewer still can handle all aspects of your event scheduling – from booking space, reserving resources and automatically generating event change notifications, to producing operational and statistical reports. Our easy-to-use scheduling tools allow you to reserve space quickly and make the most of your resources.

Community Calendaring



EMS software gives the public “anytime access” to published meetings. Employees can access the schedule of events for any event space in seconds, while being able to view images of the room, detailed event descriptions and even directions to the facility.

Shared Workplace Management (Hoteling)



Organizations with a mobile workforce or flexible work arrangements are realizing significant savings in real estate and related overhead by adopting a *hoteling* strategy, which involves sharing workspaces to house more people in less space. A powerful and flexible resource scheduling system is essential to managing shared workspace within an organization. EMS Hoteling was created to provide organizations with an intuitive, easy-to-use system that can manage even the most complex shared workspace requirements.

Our Commitment to You

Delivering user-friendly, well supported software is a priority at Dean Evans & Associates, Inc. We pride ourselves on using feedback from our clients to develop future versions of EMS. Our focus is to provide the best training possible and exceptional customer support for our clients.

Training and Support

For new users - EMS training is done in a matter of days and facilitated by our experienced consultants. They ensure that attendees come away with a thorough understanding of how to configure and use their EMS software effectively.

For ongoing support - our support team is committed to, and known for, providing fast, friendly service that exceeds expectations. Whether you are installing EMS for the first time or dealing with a technical issue, EMS software support specialists are knowledgeable, helpful and accessible.

“EMS is constantly changing to meet customer needs; support staff is fantastic. I highly recommend your program! I love it and it is comforting to know that you are there for us!”

Karen S., Conference and Reservations Manager



Who We Are

Since 1986, Dean Evans & Associates' primary focus has been on simplifying the scheduling and management of facilities. The result is our Event Management Systems suite of sophisticated and comprehensive software solutions that empowers organizations of all sizes. EMS software eliminates scheduling conflicts, automates the booking process, maximizes resource utilization, reduces operating costs and publishes interactive event calendars online. Schedule Clarity with EMS.

Call us today to find out how EMS software can be Your Solution: 1.800.440.3994, or visit our website: www.dea.com, to sign-up for a free demo!



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