

## WHAT'S NEW IN EMS LEGAL EARLIER RELEASES (5.0 AND BEFORE)

FEATURE	DETAILS
<b>Next generation of Business Intelligence reporting</b>	“Business Intelligence,” the indepth understanding of your room and resource utilization statistics and trends, just got even easier to generate. Sales and Statistical reports now incorporate drill-down and sorting/filtering/calculating capabilities and combine them with standard reporting functions in ways that make the static printed report alone seem archaic!
<b>New Visitor Management functionality</b>	A new optional module provides badge printing capability, with formats that can be customized to your badge printer specifications. The new module also provides the ability to import a list of visitors from the EMS database as well as to quickly add unregistered (i.e. walk-up) guests to the system.
<b>Advanced Data Display controls</b>	New controls in browsers, calendars and the Query Builder custom report generation tool now provide an expanded range of functionality. Column grouping, counts, minimum/maximum values, averages, sums, and column addition/removal are just some of the data manipulations that can be performed to help decision makers analyze data from the perspective that is most useful to them.
<b>Enhanced Video conference management</b>	EMS can now be configured to provide enhanced search capability for users who are booking video conferences. For example, if the meeting is to be held in a standard room that can accommodate a video conference mobile cart, a room is listed as Available only if there is a cart available at the same time. Also, during the Virtual EMS room request process, a user can designate the video conference host location and can adjust setup counts for rooms in the Select Locations area.
<b>Service order processing improvements</b>	Service providers can now define service order “states” or process phases for a category like catering (e.g. In Progress, Out for Delivery, Delivered) and apply them to service orders as their processing progresses. Service orders now have a Reviewed checkbox that can be used to mark them and as a search criterion. Also, an option has been added to the Browser to view resources for a specific service order.
<b>14 new reporting options</b>	A Seat Occupancy Report, which shows how effectively the seats in a room are being used, is now available. Its four unique output formats, along with 10 new formats for existing reports, gives users 14 new reporting options.

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<b>New “At A Glance” feature</b>	<p>Get a high-level overview of today’s facility activity with just one click! The new At A Glance feature, available from the Dashboard window, gives you a comprehensive look at the day ahead in easy-to-assimilate graphic format.</p>
<b>Virtual EMS Mobile™</b>	<p>Virtual EMS is now compatible with newer generation mobile devices. Users are able to make a room request and view/cancel their bookings using a simplified interface. <i>Note: Virtual EMS Mobile™ is compatible with most newer generation cellular phones via their web browser. This includes devices running Windows Mobile®, the BlackBerry® smartphone and iPhone®.</i></p>
<b>Reservation Book filtering</b>	<p>Reservation Book users can now get to the information they need even more quickly. New options allow you to filter the Book to show rooms with bookings, rooms without bookings, or both. A count of the number of rooms in the resulting display is also displayed.</p>
<b>New parameter: Max Length for Event Name</b>	<p>Keep it short... Or long! This new parameter controls the maximum allowable event name users can enter when creating a reservation.</p>
<b>Event Calendar report enhancements</b>	<p>The Event Calendar report can now be printed in weekly format by room. Also, cancelled events can now be shown in a strikethrough font.</p>
<b>Additional fields in Query Builder and Browser</b>	<p>New fields are available in the Query Builder and the Browser: Web Process Template, Room Feature and Contact Notes.</p>
<b>Enhanced Add Booking Details Wizard</b>	<p>Helpful new features in the Add Booking Details Wizard: Add Services without Resources and enter negative quantities as needed.</p>
<b>Component room options on Room Cards report</b>	<p>The Room Cards report now has options for including/excluding room cards for component rooms.</p>
<b>Catering enhancements</b>	<p>Major enhancements to catering functionality make it even easier to manage your food service operations. Menu items can now have selections within them, allowing you to provide more detail on what will be served. Also, you now have the ability to define Production Areas (Bakery, Salad, etc.) and indicate the items that fall under them. A new Production Report can be used to print information for catering staff.</p>



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<b>More Real Estate Reporting</b>	Additional utilization insight! Cost Per Square Foot and Annual Operating Hours can now be defined for buildings. These values, along with Room Size, are used in the updated Room Utilization Report to track utilization and vacancy costs. New options have also been added to this report to allow for benchmarking and the ability to classify space into Unused, Low and High Utilization categories.
<b>Dashboard and past due Reminders</b>	If you rely on Reminders, here's another way to keep them front and center: The Dashboard can now be configured to open automatically when EMS is started if past due Reminders exist.
<b>Room Administration Wizard</b>	Tremendous time savings! A powerful new tool, the Room Administration Wizard, allows system administrators to easily add new rooms to Public Views, Notification Rules, Client Notification Rules, Web Process Templates, Users and User Templates.
<b>Multi-select for Virtual EMS Facilities field</b>	This capability allows users booking a video conference to multi-select the buildings in which they want to check availability.